

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify)**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

*** 5b. Federal Award Identifier:**

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Washoe Tribe of Nevada and California

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

88-0120754

*** c. Organizational DUNS:**

021982913

d. Address:

*** Street1:**

919 Highway 395 South

Street2:

*** City:**

Gardnerville

County:

Douglas

*** State:**

Nevada

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

89410-8968

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Marie

Middle Name:

*** Last Name:**

Barry

Suffix:

Title:

Environmental Program Director

Organizational Affiliation:

Washoe Tribe of NV and CA

*** Telephone Number:**

775-265-8682

Fax Number:

775-265-3211

*** Email:**

marie.barry@washoetribe.us

Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:

1: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.473

CFDA Title:

Public Water System Supervision Source Water Assessment and Protection Direct Implementation Tribal Cooperative Agreement (DITCA)

*** 12. Funding Opportunity Number:**

*** Title:**

Public Water System Supervision Source Water Assessment and Protection Direct Implementation Tribal Cooperative Agreement (DITCA)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Washoe Tribe of NV and CA DITCA

Attach supporting documents as specified in agency instructions.

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16. Congressional Districts Of:

* a. Applicant 02

* b. Program/Project 02

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 09/01/2013

* b. End Date: 09/30/2014

18. Estimated Funding (\$):

* a. Federal 40,000.00
* b. Applicant 0.00
* c. State 0.00
* d. Local 0.00
* e. Other 0.00
* f. Program Income 0.00
* g. TOTAL 40,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.) Applicant Federal Debt Delinquency Explanation**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Nell
Middle Name:
* Last Name: Mortimer
Suffix:

* Title: Tribal Vice-Chairman

* Telephone Number: 775-265-8600

Fax Number: 775-265-6240

* Email: nell.mortimer@washoe1rbe.us

* Signature of Authorized Representative: 

* Date Signed: June 27, 2013

Application for Federal Assistance SF-424

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. DITCA	66.473	\$	\$	\$	\$	\$ 40,000.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$	0.00 \$	\$	40,000.00 \$	\$ 40,000.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1)	DITCA	(2)	(3)	(4)	
a. Personnel	\$	14,631.00	\$	\$	\$	14,631.00
b. Fringe Benefits		6,698.00				6,698.00
c. Travel		2,200.00				2,200.00
d. Equipment		6,534.00				6,534.00
e. Supplies		500.00				500.00
f. Contractual		5,200.00				5,200.00
g. Construction		0.00				0.00
h. Other		1,216.00				1,216.00
i. Total Direct Charges (sum of 6a-6h)		0.00		0.00	0.00	36,979.00
j. Indirect Charges		3,022.00				3,022.00
k. TOTALS (sum of 6i and 6j)	\$	0.00	\$	0.00	\$	\$ 40,000.00
7. Program Income						
	\$		\$	\$	\$	0.00

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	\$	\$	\$	\$	0.00
9.					0.00
10.					0.00
11.					0.00
12. TOTAL (sum of lines 8-11)	\$	0.00 \$	0.00 \$	0.00 \$	0.00
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 40,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
14. Non-Federal	0.00				
15. TOTAL (sum of lines 13 and 14)	\$ 0.00	0.00 \$	0.00 \$	0.00 \$	0.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$	0.00 \$	0.00 \$	0.00 \$	0.00
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges: 40,000.00		22. Indirect Charges: 3,022.00 (Indirect rate is 11.97% of direct cost minus contractual and equipment)			
23. Remarks:					

BUDGET CATEGORIES INFORMATION (FROM SF424A, SECTION B TOTALS)

Enter Total Program Costs, i.e., Federal and Non-Federal Funds Combined

(Attach Separate Sheet(s) if necessary)

Object Class Categories

a.	Personnel: (Program Staffing - include and indicate vacant positions)	Number in Position Class	Annual Salary Rate	Work Years	Personnel Costs
	Position Title				
	(1)	(2)	(3)	(4)	(5)
	FTE Environmental Director	1	92,040.00	.02	1,770.00
	FTE Environmental Specialist II	1	48,630.00	.25	12,158.00
	FTE Secretary	1	36,546.00	.02	703.00
PERSONNEL CATEGORY TOTALS		3.00	177,216	0.29	14,631.00
b. FRINGE BENEFITS: TOTAL					6,698.00
c. TRAVEL: TOTAL (Itemize below - See Sample pages)					2,200.00
Local travel (4,000 x .55mi) = \$2,200.00					

BUDGET CATEGORIES INFORMATION (FROM SF424A, SECTION B TOTALS)
Enter Total Program Costs, i.e., Federal and Non-Federal Funds Combined

(Attach Separate Sheet(s) if necessary)

Object Class Categories

d. Equipment:	6,534.00
(1) List each item costing \$5,000 or more to be purchased for this project;	
Water Meters/MXU (Sensus meter SR11 \$242 each/MXU M520R \$173 each)	
SUB-TOTAL	
(2) List items costing less than \$5,000. You may list the items by groups, as appropriate.	
SUB-TOTAL	
COMBINED EQUIPMENT TOTAL	6,534.00
e. Supplies: List by groups, as appropriate.	500.00
Departmental Supplies (\$125.00/month x 12 months)	
SUPPLIES TOTAL	

BUDGET CATEGORIES INFORMATION (FROM SF424A, SECTION B TOTALS)

Enter Total Program Costs, i.e., Federal and Non-Federal Funds Combined

(Attach Separate Sheet(s) if necessary)

Object Class Categories

<p>f. CONTRACTUAL: List each planned contract separately, type of services to be procured, proposed procurement method (i.e. small purchase, formal advertising, competitive negotiations or non-competitive negotiations) and the estimated cost. Also, please indicate if the proposed contract performance period will go beyond the budget period of assistance for which this application is submitted.</p>	
<p>Contractor – software (Caselle/Sensus Software)</p>	<p>3,700.00</p>
<p>Electrician/Plumber</p>	<p>1,500.00</p>
<p>COMBINED CONTRACTUAL TOTAL</p>	<p>5,200.00</p>
<p>g. CONSTRUCTION (N/A)</p>	<p>N/A</p>
<p>h. OTHER: Explain by major categories any items not included in above standard budget categories. <u>Caution:</u> Do not include or proposed as a direct project cost, any cost that is indirect in nature (see OMB Circular A-87) or is included in the indirect cost pool on which the indirect cost rate (item j) is based.</p>	
<p>Communications/Maintenance, operations and repairs (telephone, Internet, postage, office maintenance, repairs, etc)</p>	<p>1,216.00</p>
<p>OTHER TOTAL</p>	<p>1,216.00</p>
<p>i. TOTAL DIRECT CHARGES: (Sum of Items a. through h.)</p>	<p>\$36,979.00</p>
<p>j. INDIRECT COSTS: (Copy approved latest indirect cost agreement is on file at EPA)</p>	<p>\$ 3,022.00</p>
<p>k. TOTAL PROPOSED PROGRAM COSTS (Sum of Items i. and j.)</p> <p>SHARE: FEDERAL 100 % GRANTEE %</p>	<p>\$ 40,000.00</p>

**KEY CONTACTS FORM**

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: Darrel Kizer
Title: Tribal Chairman
Complete Address: 919 Highway 395 South
Gardnerville, NV 89410
Phone Number: 775-265-8600

Payee: *Individual authorized to accept payments.*

Name: Pauline Howe
Title: Chief Financial Officer
Mail Address: 919 Highway 395 South
Gardnerville, NV 89410
Phone Number: 775-265-8600 ext 1123

Administrative Contact: *Individual from Sponsored Program Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc.)*

Name: Marie Barry
Title: Environmental Program Director
Mailing Address: 919 Highway 395 South
Gardnerville, NV 89410
Phone Number: 775-265-8682
FAX Number: 775-265-3211
E-Mail Address: marie.barry@washoetribe.us

Principal Investigator: *Individual responsible for the technical completion of the proposed work.*

Name: Marie Barry
Title: Environmental Program Director
Mailing Address: 919 Highway 395 South
Gardnerville, NV 89410
Phone Number: 775-265-8682
FAX Number: 775-265-3211
E-Mail Address: marie.barry@washoetribe.us
Web URL: http://washoetribe.us

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

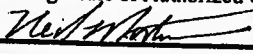
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the | <ol style="list-style-type: none"> basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |
|--|---|

<p>9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreement.</p> <p>10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p>	<p>12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) Related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>13. Will assist the awarding agency in assuring compliance will Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).</p> <p>14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.</p> <p>15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) Pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.</p> <p>16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) Which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</p> <p>17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p>
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<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> 	<p>TITLE</p> <p>Tribal Vice-Chairman</p>	
<p>APPLICANT ORGANIZATION</p> <p>Washoe Tribe of NV and CA</p>		<p>DATE SUBMITTED</p> <p><i>June 27, 2013</i></p>

<p align="center">Preaward Compliance Review Report for All Applicants and Recipients Requesting EPA Financial Assistance <i>Note: Read instructions on other side before completing form.</i></p>		
I. Applicant/Recipient (Name, Address, State, Zip Code).		DUNS No.
Washoe Tribe of Nevada and California		021982913
II. Is the applicant currently receiving EPA assistance?		
Yes		
III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.)		
None		
IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective action taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.)		
None		
V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3))		
None		
VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below.		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b).		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. § 7.70) applies.		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
VII.* Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities? (40 C.F.R. § 5.140 and § 7.95)		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
a. Do the methods of notice accommodate those with impaired vision or hearing?		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
b. Is the notice posted in a prominent place in the applicant's offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications?		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
c. Does the notice identify a designated civil rights coordinator?		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
VIII.* Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or handicap of the population it serves? (40 C.F.R. § 7.85(a))		
Yes <input type="checkbox"/>		
IX.* Does the applicant/recipient have a policy/procedure for providing access to services for persons with limited English proficiency? (40 C.F.R. Part 7, E.O. 13166)		
Yes <input type="checkbox"/>		
X.* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator.		
Don Johnson, Training and Staff Development Coordinator, 919		
XI.* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or Internet address for, or a copy of, the procedures.		
Yes. http://washoetribe.us		
<p align="center">For the Applicant/Recipient</p> <p>I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.</p>		
A. Signature of Authorized Official	B. Title of Authorized Official	C. Date
	Vice-Chairman	6/27/2013
<p align="center">For the U.S. Environmental Protection Agency</p> <p>I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.</p>		
A. Signature of Authorized EPA Official	B. Title of Authorized EPA Official	C. Date
See ** note on reverse side		

DI-00T98201-0

**WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA SWPP DITCA FY13
WORKPLAN
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014**

DESCRIPTION OF TASKS & ACTIVITIES :	OUTPUTS & TARGET DATES	START & END DATES	ESTIMATED PERSON/YRS (2080 =1 YR)	EST. COST (FY13)
Task 1. Program Fiscal Administration EPA Strategic Plan Goal 2. Objective 2.1: Protect Human Health. <i>Purpose and Need:</i> As a DITCA recipient, the Tribe is required to adhere to administrative requirements identified in 40 CFR Part 31 and OMB Circular A-87. <i>Goals and Objectives:</i> The goal of this task is to ensure the Tribe follows applicable administrative requirements. Our objectives are to identify administrative requirements associated with EPA agreements. <i>Approach/Responsibilities:</i> The WEPD director will coordinate with the Tribal Grants Compliance Accountant and Finance Director regarding fiscal management and financial reporting. <i>Activities:</i> 1. Complete Financial Status Reports as required. 2. Complete annual DBE. 3. Administration of expenditures in coordination with tribal accountant. 4. Work with Finance to complete FFATA paperwork. <i>Environmental Outcomes/Results:</i> This task will facilitate Tribal compliance with federal requirements.	1. Financial Status Report (Quarterly with final 90 days after end date to EPA GMO) 2. DBE (90 days after end date (9/30/14) to EPA GMO) 3. FFATA Report due 30 days following the award date.	10/1/13-9/30/14 10/1/13-9/30/14 10/1/13-11/1/13	PD 20hrs ES II 100 hrs S 10 hrs Total: 130 hrs	\$885 \$2,338 \$176 Total \$3,399
Task 1a. Summarize Progress; Program Evaluation <i>Purpose and Need:</i> Progress reports are necessary to evaluate the effectiveness of our SWPP. The Tribe is required to submit quarterly progress reports to the EPA and jointly evaluate grant accomplishments with the EPA Project Officer. In addition, WEPD is required to submit monthly progress reports to the Tribal Council and will perform an internal program self-evaluation. <i>Goals and Objectives:</i> To keep the Tribe and EPA informed of WEPD accomplishments, expenditures, challenges, and activities. <i>Approach/Responsibilities:</i> The WEPD will submit monthly reports to the Tribal Council and quarterly reports to the EPA. The Tribe's fourth quarter "year-end" report will assess the progress and accomplishments for the entire year. The EPA Project Officer will review WEPD quarterly reports and will provide a written evaluation "end of year report" of WEPD progress under the DTICA agreement. A draft of the EPA Project Officer's evaluation will be submitted to the Environmental Director for review prior to being finalized and sent to the Tribal Chairwoman. The WEPD will review any new guidelines and rules that will directly impact water resource programs. Quarterly reports will contain the following information: <ul style="list-style-type: none"> • Comparison of actual vs. expected progress achieving environmental outcomes and outputs, for each work plan task. • Explanations for lack of progress (or anticipated lack of progress) if applicable. • Suggestions for improving grant performance or modifying expectations (including proposed changes to target due dates) if necessary. • Status of expenditures (cumulative) for reporting period and explanations of cost overruns/under- 	1. Quarterly Reports to EPA (12/31/13, 3/31/14, 6/30/14, 9/30/14) 2. Year End Report (due 90 days after the 9/30/14 end date) 3. Tribal Council Reports are due the first week of every month. Reports will be provided with each quarterly report.	10/1/13-9/30/14 7/1/14-9/30/14 10/1/13-9/15/14		

**WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA SWPP DITCA FY13
WORKPLAN
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014**

runs if applicable. Review of reasonable outline strategy.																
<ul style="list-style-type: none">Program Goals and Objectives and measurable practices with Sustainable R9 Greening Grants Policy																
<i>Environmental Outcomes/Results:</i> This task will keep WEPD and the Tribe in compliance with federal reporting requirements.																
DESCRIPTION OF TASKS & ACTIVITIES :	OUTPUTS & TARGET DATES	START & END DATES	ESTIMATED PERSON/YRS (2080 =1 YR)	EST. COST (FY13)												
<p>Task 2. Water Meter/MXU and Leak Detection <i>EPA Strategic Plan Goal 2. Objective 2.1: Protect Human Health.</i></p> <p><i>Purpose and Need:</i> The Tribe installed 371 water meters and MXU units on all residential and commercial buildings in an effort to monitor water use and leak detection. Sensus Radio Read is used to read the meters and Caselle software is utilized to monitor use. There are approximately 122 units that have been identified as not functioning correctly. Monitoring water usage is critical not only to knowing what is being utilized but as a PCS (leak detection) which can impact tribal water resources and the health and welfare of public drinking water.</p> <p><i>Goals and objectives:</i> The goal is to have the Sensus/Caselle system functioning properly to protect and conserve tribal drinking water resources. The activities in this task will assist the tribe in meeting the EPA Goal 2: Objective 2.1: Protect Human Health.</p> <p><i>Approach/Responsibilities:</i> The ES II will read meters and make a listing and map with the meters that are not reading correctly and meet with the WUMA Manager with findings. A RFQ will be completed for a plumber/electrician following the tribe's financial procedures. Testing of water meter/MXU units will be prioritized and completed within the budgeted amount. The ESII will coordinate with the PD and S for meter/MXU purchasing. The ES II will input data from the Sensus Reader into the Sensus – AutoRead software and Caselle database –and will identify necessary updates. The WEPD staff will work with WUMA and approach users on any spikes in use (leak detection/PCS).</p> <p><i>Environmental Outcomes/Results:</i> Enhance Tribal technical resources, conservation and addressing potential PCS to protect tribal drinking water resources.</p>	<ol style="list-style-type: none">Quarterly summary on activity status will be included in quarterly reports.Year End Report will include a summary of all activities completed with number of units replaced/fixed, number of leaks detected and fixed, database status, recommendations and future actions etc.	<p>10/1/13-9/30/14</p> <p>7/1/14-9/30/14</p>	<table><tr><td>PD</td><td>15 hrs</td><td>\$664</td></tr><tr><td>ES II</td><td>320 hrs</td><td>\$7,482</td></tr><tr><td>S</td><td>20 hrs</td><td>\$351</td></tr><tr><td>Total:</td><td>355 hrs</td><td>Total \$8,497</td></tr></table>	PD	15 hrs	\$664	ES II	320 hrs	\$7,482	S	20 hrs	\$351	Total:	355 hrs	Total \$8,497	
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Total:	355 hrs	Total \$8,497														

WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA SWPP DITCA FY13
WORKPLAN
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

DESCRIPTION OF TASKS & ACTIVITIES :	OUTPUTS & TARGET DATES	START & END DATES	ESTIMATED PERSON/YRS (2080 = 1 YR)	EST. COST (FY13)
Task 3. Outreach and Education EPA Strategic Plan Goal 2. Objective 2.1: Protect Human Health. Purpose and Need: The Tribe will continue to pursue building relationships and agreements thus strengthening Tribal capacity and protection of water resources. Goals and objectives: This task includes all activities necessary to continue to build Tribal capacity by developing federal, state and local government partners through consultation with the outcome of joint planning and cooperative agreements for water resource protection. Participate in the local water resources stakeholder groups. WEPD staff will attend trainings and workshops to build capacity. Approach/Responsibilities: The ESII education/outreach will include discussions/articles/outreach materials on community water systems, water conservation, water preservation, and restoration of tribal watersheds. The presentations/outreach materials will be tailored to increase understanding of water conservation, drinking water safety and standards and possible source and non-point source contamination issues identified in the PCS and WHPP for each community. The WEPD secretarial staff (S) will assist with copies, travel, meeting scheduling and PD will review and approve outreach/educational materials. Environmental Outcomes/Results: Assist in development of a well-educated base for Tribal members and staff; yielding a higher rate of compliance in environmental protection.	1. Education and outreach opportunities completed will be summarized in the quarterly reports. 2. Copy of presentations and public outreach materials will be provided quarterly on CD.	10/1/13-9/30/14 10/1/13-9/30/14	PD 5 hrs ES II 100 hrs S 10 hrs Total: 115 hrs	\$221 \$2,338 \$176 Total: \$2,735
Program Director = PD (Marie Barry 775.265.8682) Environmental Specialist II = ES II (Joy Peterson 265-8693) Secretary = S (Annali Zeiroff 265-8680) S /F/O/E/C= Supplies/Fringe/Other/Equipment/Contractual and Indirect	*The due dates for deliverables corresponds with dates (month prior) that quarterly or annual reports are due to the EPA. Personnel time and cost is based on FY13 estimated budget. Work plan reflects an estimate including personnel it excludes budget line items: in-kind, fringe, travel, contractual, equipment, supplies, or other. Refer to the attached Budget for more budget details on the FY13 Budget.		Total Cost: S /F/O/E/C= Supplies/Fringe/Other, Equipment, and Indirect	\$14,631 \$25,369 Total Project Cost \$40,000

**Indian Organizations
Indirect Cost Negotiation Agreement**

EIN: 88-0120754

Organization:

Washoe Tribe of Nevada and California
919 US Highway 395 South
Gardnerville, Nevada 89410

Date: December 21, 2012

Report No(s): 13-A-0263

Filing Ref.:

Last Negotiation Agreement
dated March 9, 2011

The indirect cost rates contained herein are for use on grants, contracts, and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR 225 (OMB Circular A-87) apply, subject to the limitations contained in 25 CFR 900 and in Section II.A. of this agreement. The rates were negotiated by the U.S. Department of the Interior, National Business Center, and the subject organization in accordance with the authority contained in 2 CFR 225.

Section I: Rates

Type	Effective Period		Rate*	Locations	Applicable To
	From	To			
Fixed Carryforward	01/01/12	12/31/12	12.00%	All	ISDA (638)
Fixed Carryforward	01/01/12	12/31/12	11.97%	All	All Others

*Base: Total direct costs, less capital expenditures and passthrough funds. Passthrough funds are normally defined as major subcontracts, payments to participants, stipends to eligible recipients, and subgrants, all of which normally require minimal administrative effort.

Treatment of fringe benefits: Fringe benefits applicable to direct salaries and wages are treated as direct costs; fringe benefits applicable to indirect salaries and wages are treated as indirect costs.

Section II: General

Page 1 of 3

A. Limitations: Use of the rates contained in this agreement is subject to any applicable statutory limitations. Acceptance of the rates agreed to herein is predicated upon these conditions: (1) no costs other than those incurred by the subject organization were included in its indirect cost rate proposals, (2) all such costs are the legal obligations of the grantee/contractor, (3) similar types of costs have been accorded consistent treatment, and (4) the same costs that have been treated as indirect costs have not been claimed as direct costs (for example, supplies can be charged directly to a program or activity as long as these costs are not part of the supply costs included in the indirect cost pool for central administration).

B. Audit: All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposals upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation.

Washoe Tribe of Nevada California

EPA DITCA FY13

Budget

Personnel

	Calculation	Request
FTE Environmental Program Director	\$44.25 x 40 hours	1,770
FTE Environmental Specialist II	\$23.38 x 520 hours	12,158
FTE Secretary	\$17.57 x 40 hours	703
Subtotal Personnel		14,631
Fringe Benefits		
Medicare	0.0145	212
Social Security	0.062	907
SUTA	0.018	263
SIIS	0.0221	323
Health Insurance	\$785/month x 0.29 FTE	2,732
Liability Insurance	\$42/month x 12	504
Vacation Liability	0.06	878
Retirement Plan	0.06	878
Subtotal Fringe		6,898
Total Personnel and Fringe		21,329
Travel		
Local Travel	4,000 x .55	2,200
Subtotal Travel		2,200
Equipment		
Water Meters/MXU	Sensus meter SR11 \$242 each/MXU M520R \$173 each	6,534
Subtotal Equipment		6,534
Supplies		
Departmental Supplies	\$125/mo x 12	500
Subtotal Supplies		500
Contractual		
Contractor -software	Caselle/Sensus Software	3,700
Electrician/Plumber		1,500
Subtotal Contractual		5,200
Other		
Communications/ Maintenance, operations and repairs	Telephone, internet, mail, etc.	1,216
Subtotal Other		1,216
Total Direct Charges		36,979
Indirect Charges	11.97% of direct costs minus contractual and equipment	3,022
Total Program Cost		40,000